

## **Your Classroom Assessment Scoring System (CLASS) Review and Next Steps**

Our goal, as Program Quality Review Observers, is to observe your program to gather documentation of the practices that support the completion of the CLASS.

### ***What can I expect during my CLASS Review?***

You can expect the Program Quality Review Observer to arrive approximately 10 minutes before the scheduled observation time. She/he will introduce her/himself and begin the observation at the scheduled time. Please note that to minimize disruptions, the observer will stay in the background as much as possible and will not interact with, or talk to any children or staff.

### ***How long will the review take?***

The review will typically take between 2 to 4 hours. Depending on the scheduling of the classroom, there is a small probability that it will take longer. Once the observer has completed her/his observation, she/he will quietly say goodbye and leave.

### ***Prepare Children for the Visit***

Help children in your classroom feel more comfortable when the observer conducts the review by explaining that they will have a visitor in their classroom for the day. It may help to show the children the attached picture of the observer so they are familiar with the observer when she/he arrives. Please remember to post the observer's picture where parents can clearly see it. This way they will also recognize the observer.

### ***After the Observation***

- Within 30 business days of the observation date, you will be mailed your CLASS report, which includes your scores.
- Along with your report, you will receive a CLASS resource sheet to help you interpret your CLASS results.
- For any questions about the CLASS, please reference resources found on the SFQC website [www.sfqualityconnections.org](http://www.sfqualityconnections.org), or call 415.615.3494.
- Please note that the observer will not be able to give any feedback regarding the review or scoring to site administrators and/or program staff on the day of the observation.

**If you have questions/concerns about your review, please contact us at 415.615.3494 or via email at [sfqc@wested.org](mailto:sfqc@wested.org).**